



Parent Manual

2017 - 2018

Grace Kids Preschool

North Park

2716 Madison Avenue
San Diego, CA 92116
(619) 269-8080

East - Spring Valley

2705 Via Orange Way, Suite A
Spring Valley, CA 91978
(619) 741-3555

A Ministry of Grace Church San Diego

Website: gracekidspreschool.com

E-Mail: michelle@gracekidspreschool.com (North Park)
mary@gracekidspreschool.com (Spring Valley)

Facility Tax ID 33-0217537

A Word from the Director. . .

Welcome to Grace Kids! We all consider it a privilege to be a part of your child's life as we provide a safe and happy learning environment in your absence. Please know that we take our job seriously and will do our best to meet the needs of your family.

I have been in the field of early education for over 24 years. I have lots of experience in dealing with different aspects of young children and would be most pleased to sit and talk with you if I can be of any service. My door is always open to answer any questions or concerns that you may have.

This is a rewarding time for families of young children. It is such a joy to watch them grow and learn and make new discoveries. Thank you for allowing us to be a part of your family. To God be the glory!!

Colleen Teran
Director & Site Supervisor, Grace Kids Preschool

Hours of Operation

All Day Care: 7am - 6:00 pm

Please arrive daily by 9:00 am

A child's day should not exceed 10 hours

Morning Program: 9:00 am - 11:45 am

ENROLLMENT

Grace Kids accepts all children ages two through five, within enrollment limits, regardless of race, sex, color, religion, or national origin. The school is not equipped, however, to meet the needs of children who cannot benefit from a group experience.

PHILOSOPHY

Affiliation:

Grace Kids is a ministry of Grace Church San Diego under the leadership of Pastor Tim Scott. Under the guidance of the school board and Pastor Tim, the preschool director and site supervisor oversees the staff and the operations of the preschools.

Grace Kids is a non-profit organization, licensed by the State of California for a full-day program. The school and staff subscribe to the following statements of philosophy:

Philosophy Statement

The educational philosophy for *Grace Kids* is based on a *God-centered* view that all truth is *God's* truth, and that the Bible is the inspired and the only infallible authoritative *Word of God* containing this truth. *God* created all things and sustains all things. Therefore, the universe and man are dynamically related to *God* and have the purpose of glorifying Him. Because man is a sinner by nature and choice, he cannot, however, glorify or know *God*. He can do this only by choosing *God's* free gift of salvation through His Son, *Jesus Christ*, thereby committing his life to the Lordship of *Jesus Christ*.

Grounded in the Christian concept of love, the aim of *GKCP* is to provide a Christian perspective on the total world view from which will come a balanced personality and a proper understanding and acceptance of a person's role in life at home, at work, at play and at worship.

The responsibility of *GKCP* towards the student encompasses the spiritual, emotional, cognitive, physical, and social areas in preparation for kindergarten and for life. The Bible will be taught as an integrative element of all learning.

Core Values

1. Introduce *God's* plan and the love of *Jesus* for the children, encouraging His values and character into their lives (*Jeremiah 29:11* and *John 13:34*).
2. Provide opportunities and resources to increase the parent's child development knowledge and parenting skills. (*Genesis 18:19*).
3. Provide children with a safe, loving, and nurturing environment where children can experience success and failure (*Isaiah 54:13*).
4. Provide opportunities for each child to build self-worth and confidence (*Joshua 1:9*).
5. Provide children with age-appropriate curriculum and emergent activities which encompass all areas of the child's development (*Psalms 78:1-4*).

World View

Grace Kids Preschool has a commitment to:

1. Teach age-appropriate biblical truths that can be integrated into all knowledge and conduct.
2. Clearly articulate those Godly truths relating to family values.
3. Measure all knowledge based on those biblical truths.

Outcomes

1. A weekly chapel session will be held teaching songs and Bible stories. Also, a daily Bible time will be conducted incorporating prayer and Scripture memory.
2. In an effort to provide opportunities for parents to increase their knowledge and understanding of biblical parenting values, a monthly newsletter is available. Open house, a pre-kindergarten graduation program and individual counseling with the director or other Grace Church staff members.
3. Adjustments are made to the physical environment in the classroom and the playground to meet the needs of all children. A variety of materials are supplied to meet the needs and promote the optimal growth potential of each child.
4. Respect for each other is modeled through the school staff and children are encouraged to love one another. Children are supported in their independence in caring for themselves and the school environment. The physical and emotional needs of the children are met with comfort and care.
5. Children will be prepared to enter the traditional school environment with mastery of basic skills that will ensure their success

Family Life Values Statement

Grace Kids is a ministry of Grace Church and exists to demonstrate God's love for children and parents of this community. Because we are a Christian ministry and because we believe in the truth and relevance of the Bible . . .

- Our standard is that each of our staff members has a personal relationship with Jesus Christ.
- Our curriculum for children is taught from a Christian perspective and is based on the principles of the Bible.
- We honor the parenting roles and child development principles taught in Scripture. Here are the key examples:

Genesis 1:27 So God created people in his own image; God patterned them after himself; male and female he created them

Family life values are determined by God and His relationship to His people. Scripture paints a picture of God and His attributes as those of a parent . . . "God the Father sent His Son."

Specifically we teach that men and women (boys and girls) are created with equal value in the image of God and that He loves them intensely.

Ephesians 5:21, 6:4 And further, you will submit to one another out of reverence for Christ . . . don't make your children angry by the way you treat them. Rather, bring them up with the discipline and instruction approved by the Lord.

We believe that the family as God intended is, whenever possible, a partnership between a husband and wife who share responsibility and submit to one another out of love for each other and respect for their Creator. The parents in turn, out of that same kind of love and respect, honor their children as created in the image of God and raise them to love God and love people.

Deuteronomy 6:6-7 And you must commit yourselves whole heartedly to these commands I am giving you today. Repeat them again and again to your children. Talk about them when you are at home and when you are away on a journey, when you are lying down and when you are getting up again.

Whenever possible, we believe that the primary teachers of children are their parents. Our intent is to assist parents by teaching their children the truths of God, a love for people, along with the skills and knowledge necessary to equip them for life.

As a parent, making application for my child here at Grace Kids Preschool, I agree to support the principles mentioned here and, to the best of my ability, fulfill my role as the primary teacher and encourager of my children.

Summer Attendance Policy

Grace Kids is a year-round program with staff hired to work year-round. We do not have a separate summer program and school-year program. We cannot afford to have spots vacant for the months of July and August. We have a waiting list. For those parents who would like to take their kids out of preschool for July and August and yet return in September, you will need to do the following:

Reduce the number of days you attend for July and August, which will maintain enrollment for September, without dis-enrolling. For example:

Your child is enrolled for 5 full days. You may reduce your attendance to 2 full days. This holds your spot for September and allows us to continue with our commitment to our staff, while meeting our monthly operating costs. You may or may not choose to attend those days, but your financial commitment will remain the same.



2017 - 2018 Calendar

☐ = School Closed

○ = School Activities

SEPTEMBER

S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

9/1 F Meet 'n Greet 9:00-1:00
 9/4 M School Closed: Labor Day
 9/5 T Classes Begin

OCTOBER

S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER

S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

11/5 Su Remember to Set Clocks Back 1 Hour
 11/10 F SCHOOL CLOSED: Veteran's Day
 11/16 Th Thanksgiving Friendship Stew
 11/23-11/24 Th, F SCHOOL CLOSED: Thanksgiving

DECEMBER

S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

12/25-12/29 M-F SCHOOL CLOSED: Christmas Break

2018

JANUARY

S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1/1 M SCHOOL CLOSED: New Year's Day
 1/15 M SCHOOL CLOSED: Martin Luther King Jr.'s Birthday

FEBRUARY

S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

2/1 - 2/28

2/2

F

September Re-enrollment Begins

Community Helpers Month

SCHOOL CLOSED: Staff Development

2/19

M

SCHOOL CLOSED: President's Day

MARCH

S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Fall Open Enrollment Begins

3/11

Su

Remember to Set Clocks Ahead 1 Hour

3/30

F

SCHOOL CLOSED: Good Friday

APRIL

S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY

S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

5/7-5/11

M-F

Staff Appreciation Week - we are open

5/28

M

SCHOOL CLOSED: Memorial Day

JUNE

S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

6/14

Th

Pre-K Graduation

JULY

S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

7/4

W

SCHOOL CLOSED: Independence Day

AUGUST

S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

8/24

F

Last day of school

8/27-8/31

M-F

SCHOOL CLOSED: Staff Development

Holidays/Days Closed
(Based on 2017-2018 Calendar)

New Year's Day	January
Martin Luther King Jr Day	January
Presidents Day	February
Good Friday	March
Memorial Day	May
Independence Day	July
Staff Development	In August - Last Week - See Calendar
Labor Day	September
Veteran's Day	November
Thanksgiving & Day After	November
Christmas Week	December
Staff Development Days Noted on Calendar	
We reserve the right to close if emergency situations dictate. Advance notice may be minimal.	

GENERAL INFORMATION

- Student Evaluations: Each Spring your child will receive a written evaluation of progress and school readiness.
- Change of Information: If your name, address, or telephone number is changed or your place of work changes, please notify the school.
- Email Communications will be generated from the director, informing you of current events in the preschool.
- Sunscreen: Please apply sunscreen in the morning before leaving home. If you would like it applied again in the afternoon, please leave a bottle with your child's name on it in their cubby.
- Change of Clothing: Please bring a complete change of clothing to leave in your child's cubby in case of emergency. This is in addition to the earthquake kit clothing. Change clothing with each season.
- Shoes must be worn to school. Thong-type sandals are not safe in the play yard and may not be worn to school. Sandals must have a strap around the heel. Closed toe shoes are the safest.
- Lost and found items are located in a black plastic crate under the Parent Center Counter. Items with names will be returned to the owner.
- Vision Screening is offered annually from the California Hawaii Elks Club. (Free of charge)
- Earthquake Kits: Food and water for 72 hours as been purchased by the school for your child. The cost for the earthquake kit is included in your registration fee.
- Toys to School: Children are not allowed to bring toys from home. These items create conflict. Many teachers plan a weekly share day. Check with your child's teacher for your child's assigned day.
- Solicitation of Goods and Services: Grace Kids policy does not allow for any child or parent to receive solicitation by any other parent or organization to purchase products or services.
- Preschool Meet & Greet: Each August parents are invited to meet their child's teachers and fellow classmates. Check the annual calendar.
- After-Hours Telephone Messages: The office closes @ 5PM. If you need to speak with someone on staff, please leave a message. The machine is checked regularly until 6PM. Your call will be returned.

OPTIONAL ENRICHMENT CLASSES

- **My Music Workshop - Music Class**
Listen, Learn, Play! Provides fun and educational Music Classes to young children in preschools. Their goal is to create a positive relationship with music at an early age and to build a musical foundation that will benefit our children's future education! \$48/month - no registration fee.
Visit: MyMusicWorkshopforKids@aol.com. Liana @ 714-457-2157

- **San Diego Gym Bus - Gymnastics Adventure Club**
Magical, authentic school bus brings mobile gymnastics program to your school every week for imaginative learning and fantastic adventures. \$48/month.
Register online: www.sandiegogymbus.com. Miss Mel - 858-381-2FUN

- **Webby Dance Company**
Classes begin with warm up and stretching exercises. Children are then taught creative movement and dance techniques across the floor. They are also introduced to beginning tap skills. Students will dance to their favorite songs while using fun props...maracas, tambourines, pompoms, leis, streamers and fans. Children are provided the opportunity to build self-confidence, creativity, and coordination.
Visit: www.webbydancecompany.com. Becky Weber @ 562-438-4466

- **Soccer Shots:** (Grace Kids North Park only)
Teaches your child soccer skills and team work with a focus on character development. www.soccershots.org. 619-566-9566

- **Spanish Class** - New this Fall. More information to follow!

MEDICATIONS

- Grace Kids will only administer prescription medication in the original container labeled with the child's name. We will not give over-the-counter drugs.
- Medicine must be taken to the office.
- Complete a "Medical Authorization Form" in the office.
- Asthma treatment/inhalers/Epi pens require special forms which are available in the office. Parents should instruct preschool staff in administering asthma treatment to their child.

HEALTH

- **Please report absences to the office by 9:00am.**
- If a child has a fever, 100 degrees and above, vomiting or diarrhea, or displays other symptoms of illness while at school, the parent will be notified. Child must be picked up within 30 minutes.
- Your child must be free of a fever, vomiting or diarrhea for **24 hours before returning.**
- Your child needs to stay home if he/she vomits during the night.
- If your child is limited by allergies, please notify the school.
- We will notify other parents if their child is exposed to a contagious disease.
- If your child becomes ill during the school day, a parent will be notified:
 - Child must be picked up within **30 minutes.**
 - Child needs to stay home the **following day.**

LICE POLICY

When live lice (actual bugs) are discovered on your child, you will be called for immediate pick up and treatment at home. Please be proactive and aware of the following information:

Returning to School

The child may return to school when:

- There are no live bugs
- All nits have been removed
- The student has been checked at the office for any nits

Seven Day Check

A seven-day check will be administered by a preschool staff to make sure that no nits new have hatched.

At Home Treatment

At home treatment should include over-the-counter treatment as recommended by your pharmacist.

- Wash the child's bedding and pillows
- Soak combs and brushes in hot water for 5 to 10 minutes

Important Information about Lice

- Live bugs are transferred from direct head -to-head contact or shared combs, hats and scarves.
- Live bugs can crawl from one child to another.
- Lice do not live longer than 12-18 hours without a host (i.e., someone's head or a blood source)
- Nits are harmless. Once they have been treated, it is unlikely that they will hatch.
- Nits are not transferable.
- Nits do not hatch for 7 days.

HOME PACKED LUNCHES

- Please include fresh fruits and vegetables.
- Sandwiches.
- Munchies.
- Freeze juice boxes the night before and they will be ice cold for lunch.

Please Note:

Pudding and jello are not allowed. There is no nutritional value and the high sugar content is not good, especially just before nap! Thank You

SNACK MENU

A morning and afternoon snack will be served at 10am and 2:45pm.

Morning Snack Menu

Mondays	- Apple Sauce & Fish Crackers
Tuesdays	- Yogurt & Peaches
Wednesdays	- Bagels & Cream Cheese
Thursdays	- Cheese & Apples
Fridays	- Banana & pretzel

Afternoon Snack

Mondays	- Fruit & Mix
Tuesdays	- Cereal & Milk
Wednesdays	- Fruit & Mix
Thursdays	- Fruit & Mix
Fridays	- Fruit & Mix

SIGN IN AND OUT

Sign-in sheets are located in each classroom or on a play yard table if the child is on the playground.

1. Your signature on the sign-in sheet acknowledges that your child is now our responsibility.
2. In case of fire or disaster, it is the only record that your child is on the premises. We use the sign-in sheets to account for every child that is signed in. Without your signature, we have no quick reference of the children in attendance.
3. State licensing requires that every child be signed in with a readable first and last name. When they inspect our facility, we can be cited for children not signed in/out or a scarcely legible signature. It is our responsibility to see that every parent understands the importance of the sign-in signature.
4. California state law stipulates that schools have a duty to protect those enrolled at their sites. In agreement with this law, students attending Grace Kids Preschool will not be released to anyone whose behavior in any way might jeopardize the safety and wellbeing of a child including, but not limited to, those we suspect might be under the influence of drugs and/or alcohol.

COURT ORDERS

The preschool must have on file all current court orders that make reference to school-related enforcement. For the welfare of the students, all personnel and policies of the preschool must maintain total neutrality in conjunction with all custody suits, whether settled or in progress. At no time will GKP or its staff provide supporting information requested by either parent or their attorneys to be used in custody to enhance or detract from either party's claim, unless subpoenaed by the courts. GKP will also not act as liaison between parents and their children for the purpose of sidestepping court orders. Our school's responsibility is to maintain a safe, loving, learning environment for all children in all circumstances. We will not take sides and jeopardize our purpose.

NAPS

All children are given the opportunity to observe a rest period. Grace Kids provides a cot for resting. Parents are requested to purchase a Rollee Pollee (nap blanket/pillow) from the school office. These provide a quick and efficient way to store cots and insure your child's comfort. Please take them home on Fridays and return on Monday.

Non-Nap Room Many pre-kindergarten children no longer need a nap. Early in the school year, a non-nap room is established to meet the needs of those children. The non-nap students observe a 30-minute rest period before the non-nap room activities begin. Please discuss this option with your child's teacher.

CHILD ABUSE REPORTING

The state of California requires childcare providers to report any suspected incident of possible child abuse or neglect. We are legally obligated to comply with these guidelines.

EMERGENCY/DISASTER PLAN

In the event of a national disaster or emergency, plans are in place to provide food, water and protective care for 72 hours. Grace Kids provides this as part of the registration fee. Drills are conducted on a regular basis throughout the school year. Disaster and fire drills are conducted twice a year.

If the phone lines are down, please communicate with Michelle, Mary or Colleen through their email connections. Smart phones will be on hand and we will be checking our emails for communication with parents. Those three emails are: Colleen@gracekidspreschool.com or Michelle@gracekidspreschool.com or for Spring Valley you may contact Mary@gracekidspreschool.com.

If we are required to relocate, please note the following:

Grace Kids North Park

Relocation Site: 4643 Oregon Street, San Diego, CA 92116

Grace Kids Preschool East

Relocation Site: 2701 Via Orange Way, Spring Valley, CA 91978

SCHOOL CLOSURE

There may be an occasion where Grace Kids must be closed due to circumstances beyond our control. For example, the fires of 2007 forced many school closures as did the recent power failure. In the event of an emergency school closing when your children are at home, please do the following:

- Call the preschool for a pre-recorded message to obtain information and/or direction.
- Or check our website for any updated information about Grace Kids.
- Understand that the preschool tuition will be the same regardless of a temporary closure. Expenses for the school continue in spite of the emergency.

LATE PICK UP

In the event that you are late in picking up your child at the end of the day, you will be charged \$2.00 per minute, effective 6:01 pm. A child left in the center after 6:30pm by law is considered an abandoned child. After all efforts to contact you have failed, the authorities will be called to come and deliver your child to Child Protective Services.

The office closes @ 5pm. If you need to speak with someone on staff, please leave a message. The machine is checked regularly until 6pm. Your call will be returned.

POTTY TRAINED KIDS and the 7/11 RULE!

One 2-year-old classroom is reserved for those children who are not yet potty trained. It is fully equipped for diaper changing and staffed with extra personnel. Your child is considered potty trained when they are wearing underwear (not pull-ups) and have no more than 7 accidents in 11 days. This is referred to as our 7/11 rule! If your child becomes potty trained during the year, the tuition will be reduced when the child is promoted to the next classroom. Those children who are potty trained and choose to remain in the youngest classroom, must continue with the same tuition.

Note: All 3 year old children must be potty trained before enrollment.

PARENTS WILL NEED TO PROVIDE THE FOLLOWING

- Rollee - Pollee Nap Blanket - \$25.00
- New student enrollment fee - \$150.00
- Annual Re-Enrollment Fee - \$90.00

We reserve the right to discontinue enrollment if the policies and procedures of the preschool do not meet the needs of parents and children.

DISCIPLINE

The school is an extension of the home and we are here to serve you as you train and build character in your child. You are the first and primary teacher. We are here to help you.

"He who ignores discipline despises himself, but whoever heeds correction gains understanding."
Proverbs 15:32

"Children, obey your parents in the Lord, for this is right. Honor your father and mother, which is the first commandment with promise: that it may be well with you and you may live long on the earth."
Ephesians 6:1-3

As an extension of your home, we will provide and support opportunities for your child to practice obedience and a good attitude (honor) in the school environment. Your child will be treated with respect and fairness at all times.

If a child displays behavior that endangers himself or others or is in direct disobedience to classroom standards, the following steps shall be taken:

- Re-direction towards another activity.
- "Thinking time" or loss of privilege.

If the behavior continues, the director shall be notified and parents will be requested to meet with the director and teacher. A plan of action will be set in place to include the following:

- Documentation.
- Daily communication on the child's progress for 2 weeks.
- Resources to get professional assessment/intervention for behavioral concerns

If this fails, it may be time to consider whether or not Grace Kids is the best environment for the child. The director reserves the right to make this decision after much consultation with parents and the teacher. A one-week notice will be given to the parent for withdrawal.

Note: At no time shall corporal punishment be used with your child. Children will be treated with respect and redirection at all times.

BITING POLICY

(Applies to children 30 months of age and older.)

Biting is age appropriate up to 24 months. After a 6-month grace period, a 30-month old child can understand the concept that biting is not acceptable. The most effective action to stop biting can only be taken by the parent. Therefore, in consideration of the health and safety of the other children, the following steps shall be taken:

- First incident, the child will be sent to the office to think about what has happened. The parents will be notified.
- Second incident, the parent will need to pick up the child immediately and take them home for the day. A plan of action will be discussed with the parents and resources made available.
- Third incident - see second incident!
- Fourth incident - see second incident!

TUITION REMINDERS

Absences:

Credit is not given for absences. We are not able to provide make-up days because our classrooms operate at maximum capacity each day.

Sibling Discount

A 15% discount is offered for a sibling attending Grace Kids.

Due Date:

Tuition is due the 1st of each month, payable by the 5th of the month to avoid a late fee. (Late fee is \$25.00)

Extra Day of Attendance: Is available to purchase - A full day for \$50.00 & and morning only for \$30.00, based on availability. Please call ahead to schedule an extra day of attendance.

Refund/Termination Policy

Parent-Initiated Student Withdrawal A written two-week notice is required for all students who plan on withdrawing. Full payment is required for those two weeks, regardless of attendance.

Note: If payment has been made that exceeds the two weeks, a refund shall be submitted for the remaining time and mailed to you within 3-4 weeks.

Director-Initiated Student Withdrawal When the director determines that the school environment does not meet the needs of the child, a one-week notice shall be given for withdrawal. A refund shall also apply if the account has been paid in full for the month.

Summer Plans forms are required in spring each year. When that is returned, signed by the parent, it meets the requirement for a written two-week notice.

The summer plans form provides an opportunity for a parent to:

- submit plans for summer preschool withdrawal.
- submit program change request, reducing days, to hold Fall spot.

Grace Kids Preschool Tuition Agreement

Child Name(s) _____ Class Name _____

The purpose of this contract is to nurture a mutual accountability between the parents and the preschool.

Please read carefully and check ALL the boxes provided.

TUITION/REGISTRATION:

- Tuition is the same each month regardless of absence, holidays or school closure due to circumstances beyond our control.
- Registration fees are **NON-REFUNDABLE**.
- Your tuition payment is due on the **FIRST OF EACH MONTH**.
- All checks must be made payable to Grace Kids Christian Preschool, and dropped off at the preschool administrative office, or mailed to: Grace Kids Preschool, 2716 Madison Ave., San Diego, CA 92116. (Spring Valley Location: 2705 Via Orange Way, Spring Valley, CA 91978)

LATE PAYMENT POLICY:

- Payment is considered late if not received by the 5th of the month. A late fee of \$25.00 will be charged to your account.
- If payment is not received by the 15th of any given month, your child/children will not be permitted to attend preschool as of the 16th of that month.
- All accounts must be paid in full before your child will be allowed to participate in the pre-kindergarten graduation ceremonies.

NSF CHECKS:

- RETURNED** checks are charged a \$25.00 fee and require replacement in the form of a money order or cash. A **second** returned check would require all future payments to be made with cash or money order.

WITHDRAWAL:

- If you must withdraw your child from preschool, **TWO WEEKS WRITTEN NOTICE** must be given. We will issue a prorated tuition refund, if applicable, based on the withdrawal date.

HAPPY BIRTHDAY TO ME!

We want to make your child's birthday a special day! Each child gets special privileges on their birthday, including the birthday song and the birthday hat.

If you would like to bring in special treats to share with friends, we encourage the following:

- Bubbles for each friend in class
- Yogurt
- Frozen banana on a stick
- Stickers, markers, or crayons
- Fresh fruit
- Healthy cookie

We discourage the following:

- Cupcakes and cake
- Ice cream and soda
- Plates, hats, party favors, and piñatas
- Lunch

Thanks for your help in providing a healthy, fair, manageable birthday for your child.

A Day in the Life of a Grace Kids Preschooler

9:00	Class begins Calendar, Pledge of Allegiance, Bible and memory verse, Weather
9:30	Snack is Served
10:00	Outdoor Time
10:45	Circle Time per curriculum
11:00	Center Time
11:30	Music and Movement
11:45	Morning Only Children Leave
NOON	Lunch
12:45	Nap Time
2:30	Transition, Snack
3:00	Story Time
3:30	Outside Time
4:30	Story/Center Time

Statement of Faith

Grace Church San Diego

About God

God is the Creator and Ruler of the universe. He exists in three personalities: the Father, the Son, and the Holy Spirit. These three are co-equal and are one God. Genesis 1:1,26,27; Psalm 90:2; Matthew 28:19; 1 Peter 1:2; 2 Corinthians 13:14

About Jesus Christ

Jesus Christ is the Son of God. He is co-equal with the Father. Jesus lived a sinless human life and offered Himself as the perfect sacrifice for the sins of all people by dying on a cross. He rose from the dead after three days to demonstrate His power over sin and death. He ascended to Heaven and will return again someday to earth to reign as King of Kings and Lord of Lords. Matthew 1:22-23; Isaiah 9:6; John 1:1-15; 14:10-30; Hebrews 4:14-15; 1 Corinthians 15:3-4; Romans 1:3-4; Acts 1:9-11; 1 Timothy 6:14-15; Titus 2:13

About the Holy Spirit

The Holy Spirit is co-equal with the Father and the Son of God. He is present in the world to make people aware of their need for Jesus Christ. He also lives in every Christian from the moment of salvation. At the very moment of salvation the Holy Spirit gives us spiritual gifts. As Christians, we should seek to live under His daily influence. 2 Corinthians 3:17; John 16:7-13; 14:16-17; Acts 1:8; 1 Corinthians 2:12; 3:16; Ephesians 1:13; Galatians 5:25

About the Bible

The Bible is God's Word to us. It was written by human authors, under the supernatural guidance of the Holy Spirit and is therefore completely without error in the original autographs. It is the supreme source of truth for Christian beliefs and living. 2 Timothy 3:16-17; 2 Peter 1:20-21; Psalm 12:6; 119:105, 160; Proverbs 30:5

About Man

Man was created in the image of God. However, man sinned and has fallen to a state where only God can redeem him. Human life is sacred to our creator and should be respected by all. People are the supreme object of God's creation. Genesis 1:27; Psalm 8:3-6; Isaiah 53:6a; 59; Romans 3:23

About Salvation

Salvation is God's free gift to man and man need only believe in Jesus Christ for the remission of sins. The gospel that Christ died for our sins, He was buried and He was raised from the dead must be received as a gift and be seen as the only means of salvation. We can never make up for our sin by self-improvement or good works. Only by believing in Jesus Christ as God's offer of forgiveness can anyone be saved from sin's penalty. Romans 6:23; Ephesians 2:8-9; John 1:12; 14:6; Titus 3:5; Galatians 3:26; Romans 5:1; 1 Corinthians 15:1-5

About Church

We believe the church is the world-wide body of Christ. It is comprised of all believers who have been united through the sacrifice of Jesus. God has also called these believers to be part of a local church family. Matthew 16:18; Hebrews 12:22-24

About Eternity

People were created to exist forever. We will either exist eternally separated from God by sin or eternally with God through forgiveness and salvation. To be eternally separated from God is hell. To be eternally in union with Him is eternal life. Heaven and hell are real places of eternal existence.

John 3:16; 12:25; 14:2-3; 17:3; Romans 6:23; Revelation 20:15